



Office of the Executive
County of Chemung
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June 24, 2020

Chairman David Manchester
Chemung County Legislature
203 Lake St., P.O. Box #588
Elmira, NY 14902-0588

Dear Chairman Manchester:

Per Section 510 of the Chemung County Charter, I would like to officially advise you that at this particular time it appears that the revenues being received by Chemung County will be insufficient to meet the amounts appropriated. We have seen a dramatic decrease in our sales tax revenue due to COVID 19. We are approximately \$2.5 million behind projected sales tax revenues as of mid-June, and according to the NYS Association of Counties, we can anticipate a decrease in sales tax revenue for the remainder of the year in comparison to 2019. It should also be noted that we have been advised by the State of New York that we should anticipate late payments pertaining to our various New York State reimbursement programs offered throughout the county and it is also likely possible that we will see a 20% reduction in our CHIPS funding.

The County Executive's Office has taken or will be taking the following actions in the immediate future in an attempt to reduce the impact of the revenue shortfall as we attempt to continue to provide much needed governmental services to county residents:

- **Hiring Freeze** – The only positions being approved at this time are positions that have been thoroughly reviewed, not only by the respective department head, but the Executive's Office as well.
- **Overtime** – All departments have been advised of the need to reduce overtime due to the shortfalls related to revenue.
- **Budget Re-allocations** – Multiple budget re-allocations have been completed within the respective administrative unit to create substantial savings.
- **Capital Projects** – Multiple capital projects have been canceled that were previously outlined in the 2020 operating budget.
- **Small Building Projects** – Multiple small building projects have also been canceled or delayed.

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- **Organizational Funding** – This funding will be reduced by 10% for payments being made after 07/01/2020.

If you have any questions pertaining to this correspondence, please feel free to contact me.

Sincerely,



Christopher J. Moss
Chemung County Executive

CJM/ldl

cc: D. Sheen, Deputy County Executive
J. Furman, Chemung County Treasurer
S. Hoover, Chemung County Budget & Research Director
J. Burin, Deputy Chairman, Chemung County Legislature